

**APPLICANT INFORMATION**

Name of the community, work group or private person		Business ID of a community or personal identity code of a private person
Listed in the tax prepayment register <input type="checkbox"/> Yes <input type="checkbox"/> No	Domicile	
Official postal address of the applicant		Postcode and city/town
Website		
E-mail		
Account number in IBAN format		
Person in charge for the project		Date of birth
E-mail		Telephone number

**The applicant is (You can choose only one):**

- Professional art and cultural community, domicile Espoo  
 Art and cultural association, domicile Espoo  
 Local heritage society, domicile Espoo  
 An institution of basic art education, domicile in Espoo  
 Other registered community or corporation with a business ID  
 Work group  
 Private person

Has **the community** been awarded with an annual, operational or general grant by the City of Espoo for the current year?

- Yes  No

**INFORMATION ON THE GRANT**

Select type of grant for your project (You can choose **only one**)

- Local culture grant**  
 The local culture grant is intended for organising events and projects with art and cultural content and for local heritage and cultural heritage work in different parts of Espoo.
- Grant for artistic activities**  
 The grant is intended for starting and developing goal-oriented artistic activities in Espoo.
- Development grant**  
 The development grant is intended for developing new operating models within professional art and cultural institutions or in local, national or international collaboration between actors in the field.

Name of the project	
Sum applied for (euro). Note: the budget of the project must be submitted as <b>a separate appendix</b> to the application.	
The project starts (date)	The project ends (date)

Part of Espoo where the project takes place (You can choose more than one)

- Suur-Espoonlahti  Suur-Kauklahti  Suur-Leppävaara  Suur-Matinkylä  
 Suur-Tapiola  Vanha-Espoo  Pohjois-Espoo

Estimated total number of participants
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Age groups of participants (You can choose more than one)			
<input type="checkbox"/> Children	<input type="checkbox"/> Young people	<input type="checkbox"/> Working age	<input type="checkbox"/> Elderly

Choose the primary field of art or culture for the project (You can choose <b>only one</b> )			
<input type="checkbox"/> Film	<input type="checkbox"/> Literature, literary art	<input type="checkbox"/> Visual arts	<input type="checkbox"/> Performance art (e.g. theatre, circus)
<input type="checkbox"/> Music	<input type="checkbox"/> Dance	<input type="checkbox"/> Multi-art	<input type="checkbox"/> Local heritage work, cultural heritage work
<input type="checkbox"/> Other, please specify:			

**DESCRIPTION OF THE PROJECT**

The project plan. Describe the project, including where, when and by whom it will be implemented (e.g. the members of the work group).

The goals of the project (max 3)

Goal 1

Goal 2

Goal 3

Confirmed and preliminary partners and the content of each partnership

**Choose Yes or No to the following questions**

	Yes	No
Is the project aimed at developing the field of art?	<input type="checkbox"/>	<input type="checkbox"/>
Will the project involve developing new cultural activities in Espoo?	<input type="checkbox"/>	<input type="checkbox"/>
Is the project free for the participants?	<input type="checkbox"/>	<input type="checkbox"/>
Will several communications channels be used in project communications?	<input type="checkbox"/>	<input type="checkbox"/>
Does the applicant have experience of implementing similar projects?	<input type="checkbox"/>	<input type="checkbox"/>

Customers or the public participate in the project's

- planning  
 implementation  
 assessment

Does the project promote an atmosphere of diversity and acknowledgement of minorities in Espoo? Validate your answer.

**APPENDICES TO THE APPLICATION**

- The budget of the project is **obligatory**  
 Submit a budget that includes the applied grant. Submit the budget for the whole project, even if you only apply for partial funding. Break down revenue and expenditure items and name these as descriptively as possible. Revenue and expenditure must balance.
- Rules of the community and a document which authenticates the valid authority to sign documents of the community. **A mandatory appendix for communities.**
- Optional appendices  
 You can enclose up to two optional appendices, for example, a brochure or programme relating to the project or the CV of the applicant.

**SIGNATURE** (Note! If the applicant is a community, the signatory shall have the authority to sign documents of the community)

I give my permission to publish my name online

Place and date	Signature and name in print

**SUBMISSION OF THE APPLICATION**

You can apply for project and development grants continuously from beginning of February to end of August. Submission date is 31 August 2020 at 3:45 pm.  
 Send the application to Registry, P.O. Box 1, FI-02070 CITY OF ESPOO (street address Siltakatu 11, 3rd floor, Espoon keskus) or by e-mail to kirjaamo@espoo.fi or leave it to one of the city's service points.  
 The deadline for applications submitted by e-mail or to Service Points is also on 31 August 2020 at 3:45 pm.  
 Additional information: [www.espoo.fi/culture](http://www.espoo.fi/culture) > Grants for culture